



Committee: Executive
Date: Monday 6 July 2020
Time: 6.30 pm
Venue: Virtual meeting

Membership

Councillor Barry Wood (Chairman)
Councillor Colin Clarke
Councillor John Donaldson
Councillor Andrew McHugh
Councillor Lynn Pratt

Councillor George Reynolds (Vice-Chairman)
Councillor Ian Corkin
Councillor Tony Ilott
Councillor Richard Mould
Councillor Dan Sames

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 12)

To confirm as a correct record the Minutes of the meeting held on 16 June 2020.

5. Chairman's Announcements

To receive communications from the Chairman.

6. **Financial Monitoring Report**

** Please note this report will follow as it is currently being reviewed and finalised **

Report of Director of Finance

7. **Move-on Plans for Homeless People Accommodated During the Pandemic and Adoption of an Introductory Tenancies Policy** (Pages 13 - 20)

Report of: Assistant Director, Housing and Social Care Commissioning and Assistant Director, Growth and Economy

Purpose of Report

The purpose of the report is to outline our plans for helping people accommodated in hotels during the pandemic to move on to settled or interim accommodation.

The report also recommends adoption of a policy for Introductory Tenancies for all new tenants housed by the Council. This policy will enable Housing Services to move on a number of homeless households from emergency and temporary accommodation post-pandemic and in the future.

Recommendations

The meeting is recommended to:

- 1.1 note the cost implications of supporting rough sleepers and single homeless people to move on from accommodation provided during the pandemic and to recommend to Council that budget provision be made to cover these costs should alternative funding be unavailable.
- 1.2 agree that all future tenants of residential Council properties will be offered an Introductory Tenancy, whether constructed pursuant to the Build! scheme or otherwise.
- 1.3 delegate responsibility to the Assistant Director Growth and Economy to produce and implement the detailed Introductory Tenancies policy and procedure.

8. **Peat Free Compost** (Pages 21 - 26)

Report of the Assistant Director: Environmental Services

Purpose of report

To set out the use of compost in the Landscape Maintenance Contract and how the amount of peat present in the growing medium for the urban centre floral units is being reduced. Peat is a non-renewal resource and using up large amounts of peat can be damaging to the environment in releasing stored carbon and damage finite areas of peat bog land

Recommendations

The meeting is recommended:

- 1.1 To note that the Landscape Maintenance Contractor uses no peat based products in any of the Grounds Maintenance activities.
- 1.2 To note that in 2020 the floral & bedding plants are grown in 50% peat free compost
- 1.3 To note that the percentage of peat free compost used by the floral unit & bedding plant supplier will increase beyond 50 % over the next few years and be fully peat free as soon as practicable & well before 2030;

9. Oxfordshire Growth Board Terms of Reference and Memorandum of Understanding (Pages 27 - 50)

Report of Assistant Director - Growth and Economy

Purpose of report

This report proposes a revised Terms of Reference and Memorandum of Understanding for the Oxfordshire Growth Board, which requires approval by each of the Oxfordshire Council Cabinets / Executive. These are presented for consideration following a recent public review of the Growth Board's role and functions, which has helped to inform the revisions made.

Similar reports to this one will be considered by respective Cabinets/Executives throughout Oxfordshire during July and early part of August 2020 as set out in paragraph 3.9.

Recommendations

The meeting is recommended to:

- 1.1 Approve the Terms of Reference (ToR) and Memorandum of Understanding (MoU) at Appendices One and Two respectively.
- 1.2 Delegate authority to the Chief Executive, in consultation with the Leader and the Growth Board, to make minor amendments to these documents, the scale and nature of which does not result in terms that are substantially different from those approved in this report

10. Cherwell Local Plan Review: Planning for Cherwell to 2040 - A Community Involvement Paper (Pages 51 - 150)

**** Please note that due to the size of the document, Appendix 3 to this report is being published as a supplement to the main agenda ****

Report of Assistant Director – Planning and Development

Purpose of report

To seek approval of a community involvement consultation paper for a new district-wide Local Plan Review.

Recommendations

The meeting is recommended:

- 1.1 To approve the community involvement consultation paper at Appendix 1 for the purpose of public consultation.
- 1.2 To approve the addendum to the Council's Statement of Community Involvement at Appendix 2 in response to the COVID19 pandemic.
- 1.3 To authorise the Assistant Director – Planning and Development to agree the start date for consultation, and any necessary presentational or other minor changes to the documents prior to commencement, with the Lead Member for Planning.

11. Weston-on-the-Green Neighbourhood Plan: Second Examiner's Report (Pages 151 - 188)

** Please note that due to the size of the document, Appendix 3 to this report is being published as a supplement to the main agenda **

Report of Assistant Director - Planning and Development

Purpose of report

To consider a second Examination Report for the Weston-on-the-Green Neighbourhood Plan and determine whether the Plan, incorporating modifications should proceed to a referendum.

Recommendations

The Executive is recommended:

- 1.1 To approve all the Examiner's recommendations and modifications (Appendices 1 and 2) to enable the Plan, incorporating the recommended modifications (Appendix 3), to proceed to a referendum.
- 1.2 To authorise the issue of a 'decision statement' confirming the Executive's decision including that the Plan will now proceed to a referendum.
- 1.3 To authorise the Assistant Director – Planning and Development to make any minor presentational changes and corrections necessary to ready the Plan for referendum.

12. Appointment of Representatives to Partnerships, Outside Bodies and Member Champions 2020/21 (Pages 189 - 194)

Report of Corporate Director – Commercial Development, Assets and Property
(Interim Monitoring Officer)

Purpose of report

To appoint representatives to Partnerships and Outside Bodies and Member Champions for the municipal year 2020/2021.

Recommendations

The meeting is recommended:

- 1.1 To make and cease appointments to partnerships, outside bodies and Member Champions for 2020/2021 as set out in Appendix 1 to this report.
- 1.2 To delegate authority to the Monitoring Officer, in consultation with the Leader, to appoint Members to outstanding vacancies and make changes to appointments as may be required for the 2020/2021 Municipal Year.

13. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

14. Exclusion of the Press and Public

The following report contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest

in maintaining the exemption outweighs the public interest in disclosing the information.”

15. Bicester Garden Town Capital Funding - Junctions Improvement (Pages 195 - 204)

Exempt report of Assistant Director Growth and Economy

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to

democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
democracy@cherwellandsouthnorthants.gov.uk, 01295 221589

Yvonne Rees
Chief Executive

Published on Friday 26 June 2020